

PURPOSE:

Every Victorian child should have access to the world of learning opportunities that exist beyond the classroom. The Camps, Sports and Excursions Fund is provided by the Victorian Government to ensure that no student will miss out on the opportunity to join their classmates for important, educational and fun activities.

School camps provide children with inspiring experiences in the outdoors; excursions encourage a deeper understanding of how the world works and sports teach teamwork, discipline and leadership. All are part of a healthy curriculum. The Department of Education and Training (the Department) administers the Camps, Sports and Excursions Fund to assist eligible families to cover the costs of school trips, camps and sporting activities.

Although administratively the fund is received through the school, the full amount is intended for the benefit of the eligible student.

The CSEF payment cannot be used towards voluntary school charges, nor towards books, stationery, school uniforms, before/after school care, music lessons, etc.

IMPLEMENTATION:

1. This policy is based on the DET Camps, Sport and Excursions policy.
2. School Council and the Finance Committee will ensure that the school complies with the DET policy.
3. The school will communicate the availability of the CSEF to the school community.
4. The school will advertise the CSEF and provide application forms to parents and legal guardians in a timely manner.
5. The school is to provide parents with early notification of application deadlines for CSEF.
6. The School will use the Camps, Sports and Excursions Fund (CSEF) payment for expenses relating to Camps, Sport and/or Excursions for the benefit of each eligible student. Examples of school-organised programs for which the CSEF payment may be used include:
 - School camps in Years 3&4 and Years 5&6.
 - The swimming program in Foundation and Years 1&2.
 - Sport programs including: Interschool Sport in Years 5&6 and District Sports.
 - Excursions/incursions.It cannot be used for the Grade 6 Graduation.
7. The school will communicate to eligible families how it intends to use the CSEF payment to assist the eligible child.
8. At the end of each year the unspent portion of the CSEF will carry forward to the following year.
9. If a student transfers to another Victorian school the value of any unspent portion of the CSEF will follow to the student's new school

School Council ratified this policy in 2016X
To be reviewed annually in line with DET requirements.
Next review of this policy is in 2017